

Diabetes Clinic  
1100 Orchard Dr.  
Suite A  
Arlington, TX 76012  
817-472-8180

Diabetes Clinic  
6420 N. MacArthur Blvd.  
Suite 130  
Irving, TX 75039  
972-402-8300

Diabetes Clinic  
3801 W. 15<sup>th</sup> Ave.  
Suite 214  
Plano, TX 75075  
469-467-0400

## **Notice of Privacy Practices**

This Notice of Privacy Practices contains a detailed description of how our office will protect your health information, your rights as a patient, and our common practices in dealing with patient health information. Please review it carefully.

### **Patient Rights:**

When it comes to your health information, you have the following rights:

- Get an electronic or paper copy of your medical record
- Ask us to correct your medical record
- Request confidential communications
- Ask us to limit what we use or share
- Get a list of those with whom we've shared information
- Get a copy of the Notice of Privacy Practice
- Choose someone to act for you
- File a complaint if you feel your rights are violated

### **Patient Choices:**

For certain health information, you can tell us your choices about what we share.

### **Uses and Disclosures Not Requiring your Authorization:**

In the following circumstances, we may disclose your health information without your written authorization:

- To family members or close friends who are involved in your health care
- For certain limited research purposes
- For purpose of health and safety
- To Government agencies for purposes of their audits, investigations, and oversight activities
- To Government authorities to protect public safety or to assist in apprehending criminal offenders
- When required by court orders, search warrants, subpoenas, and as otherwise required by law

**Please contact us with any questions, concerns, or complaints regarding our privacy practices.**